

HOME INSTRUCTION RECORDS DESTRUCTION **PUBLIC NOTICE**

Home Instruction records are retained for five years after the last action with the Home Instruction program. After that time period, home instruction records are disposed of via confidential destruction, unless the parent/guardian/adult student notifies the school division otherwise. The parent/guardian/adult student may request a copy of the records. A valid picture ID must be presented at the time the records are picked up. For additional information, please contact the Lexington City Schools' Central Office at 540-463-7146.

Library of Virginia, GS-21, Series 008103